

**Spokane Housing Authority  
Board of Commissioners Special Meeting Minutes  
December 16, 2020**

**Board Attendees:**

Keith James, Chair

Besse Bailey, Vice Chair

Amber Waldref, Commissioner

Kammi Smith, Counsel

Kai Nevala, Commissioner

Joycelynn Straight, Commissioner

Scott Kerwien, Commissioner

**Board Absentees:**

Tes Sturges, Commissioner

**Staff Attendance:**

Pam Parr, Executive Director

Lori McGowan, CFO/Deputy Director

Alex Liberman, Director of Housing Assistance Payments

Diana Klasen, Director of Property Management

Brian Jennings, Housing Development Director

**1. Convening of the Meeting** – Chair James called the meeting to order at 3:36 P.M.

- a. **Public comments** – none.
- b. **Commissioner Comments** – none.

**2. New Business -**

- a. **Consideration of Resolution #738 2021 PHA Five Year Plan** – Lori McGowan and Pam Parr discussed the PHA Five Year Plan and Annual Plan. Vice Chair Bailey moved to adopt Resolution #738, seconded by Commissioner Waldref, all approved unanimously.
- b. **Consideration of Resolution #739 Moving To Work Application** – Pam Parr discussed the application process and the tiered based rent structure. Board members asked questions and discussed income and rent structure, including the impact of rent increases to the agency and how HUD funds the voucher program. Commissioner Straight commented on the very positive partner letters received in support of the application. Commissioner Nevala moved to adopt Resolution #739, seconded by Commissioner Waldref, and all approved unanimously.
- c. **Election of 2021 Board Officers** – Chair James nominated Vice Chair Bailey for the Chair position, Vice Chair Bailey nominated Commissioner Nevala as the Vice Chair, with no other nominations, Commissioner Nevala abstained, and all others approved unanimously.

**3. Adjournment** – Chair James thanked staff for their hard work in 2020 amongst all the pandemic challenges and upgrades to technology, then adjourned the meeting at 4:12 P.M.

DocuSigned by:  
Chair: Besse Bailey  
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Besse Bailey, Chair

Secretary: Pamela J Parr  
Pamela Parr, Executive Director