

**Spokane Housing Authority
Board of Commissioners Regular Meeting
September 24, 2018**

Board Attendees:

Keith James, Chair	Besse Bailey, Vice Chair
Gretchen Campbell, Commissioner	Kai Nevala, Commissioner
Amber Waldref, Commissioner	Scott Kerwien, Commissioner
Larry Johnson, Commissioner (arrived at 3:55 as noted)	Kammi Smith, Counsel

Staff Attendance:

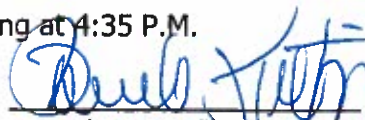
Pamela Tietz, Executive Director
Alex Liberman, Director of Housing Assistance Programs
Diana Klasen, Director of Property Management
Brian Jennings, Housing Development Director
Amanda Carpentier, HR Manager

1. **Convening of the Meeting** – Chair James called the meeting to order at 3:35 P.M.
 - a. **Public comments** – None.
 - b. **Oath of Office** – Kammi Smith swore in the new commissioners Amber Waldref and Scott Kerwien
 - c. **Commissioner Comments** – None.
 - d. **Presentation about the Housing Choice Voucher Homeownership Program** – Pam introduced Michelle Robinson, who provided an overview of the Housing Choice Voucher Homeownership Program and answered questions of the Board members.
2. **Consent Calendar** – All items listed under the "Consent Calendar" are considered routine and will be enacted *by one motion* unless a Commissioner or citizen so requires, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.
 - a. **Approval of Minutes from Regular Meeting on July 23, 2018**
 - b. **Review of Utilization Reports**
 - c. **Review of month-end Financial Reports**Commissioner Nevala moved to approve the Consent Calendar, Commissioner Johnson seconded the motion, and all approved unanimously.
3. **Executive Director's Report** - Pam Tietz reported on several items including: an award of 99 new mainstream vouchers, envision center, and Ben Carson's visit on October 24th-25th.
4. **Development Director's Report** – Brian Jennings reported on the RAD project progress, security at the Nora office building, and a grant received for the elevator at Hifumi En.
5. **New Business** – none.
6. **Executive Session** – none.
7. **Unfinished Business** – none.
8. **Adjournment** – Chair James adjourned the meeting at 4:35 P.M.

Chair:


Keith James

Secretary:


Pamela Tietz, Executive Director