

**Spokane Housing Authority
Board of Commissioners Regular Meeting Minutes
March 25, 2019**

Board Attendees:

Keith James, Chair	Besse Bailey, Vice Chair
Kai Nevala, Commissioner (via phone)	Amber Waldref, Commissioner
Scott Kerwien, Commissioner	Gretchen Campbell, Commissioner
Larry Johnson, Commissioner	
Kammi Smith, Counsel	

Board Absentee:

Staff Attendance:

Pamela Tietz, Executive Director
Lori McGowan, CFO/Deputy Director
Alex Liberman, Director of Housing Assistance Programs
Diana Klasen, Director of Property Management
Brian Jennings, Housing Development Director

1. **Convening of the Meeting – Chair James** called the meeting to order at 3:35 P.M.
 - a. **Public comments** – none.
 - b. **Commissioner Comments** – none.
2. **Consent Calendar** – All items listed under the “Consent Calendar” are considered routine and will be enacted *by one motion* unless a Commissioner or citizen so requires, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.
 - a. **Review of Utilization Reports**
 - b. **Review of month-end Financial Reports**

Commissioner Campbell moved to approve the Consent Calendar, Commissioner Johnson seconded the motion, and all approved unanimously.

3. **Executive Director’s Report** - Pam Tietz highlighted several opportunities in the works, including: HUD’s Move-To-Work notice for rent-reform initiatives; Envision Center grand opening in April, with the possibility of Secretary Ben Carson attending; affordable housing development with regards to health and medical industry partnerships; a meeting in Washington D.C. for Pam Tietz to attend regarding rural housing development; and a discussion of STEM programs and low-income housing initiatives around the country.
4. **Development Director’s Report** – Brian Jennings discussed and answered questions about the Nora office building plans presented in the board packet, and discussed that bids for a general contractor will go out in May.
5. **New Business** – none.
 - a. **Approval of Revised Minutes from Regular Meeting on February 25, 2019** – Chair James summarized revisions, then Commissioner Waldref moved to approve the revised minutes, seconded by Commissioner Campbell, all approved unanimously.

Chair James closed the regular meeting at 3:18 into executive session for 10 minutes.

**Spokane Housing Authority
Board of Commissioners Regular Meeting Minutes
March 25, 2019**


- 6. Executive Session - RCW 42.30.110 (i) "To discuss with legal counsel... representing the agency litigation or potential litigation"**

Chair James reconvened the regular meeting at 3:28 P.M.

7. Unfinished Business – none.

8. Adjournment – Chair James adjourned the meeting at 3:29 P.M.

Chair: 
Keith James

Secretary: 
Pamela Tietz, Executive Director