

To All of Our Valued Property Owners!



LEAD-PAINT — With the arrival of summer, also comes the perfect opportunity to keep up on all those Lead Based Paint issues on your properties. Now is the best time for the preventive maintenance on that old chipping, cracking, peeling paint. Remember, that any house that is built pre 1978 and with little ones under the age of 6 or a pregnant person in the unit will result in deficiencies.

REQUEST FOR TENANCY APPROVAL — Just a reminder that when a prospective tenant brings an RFTA (request for tenancy approval) to be filled out, tenants must be approved for your unit prior to filling out the RFTA. Please have all background checks and all other required pre approval checks completed prior to this process.

RENT INCREASE REQUESTS — The proper procedure for a rent increase is to put in writing your request with the tenants name, address, and apartment number if applicable. Send a copy to your tenant and to Spokane Housing Authority, after receipt of this notice the requested increase is subject to a 60 day processing time. When the increase is processed you and your tenant will receive a notice of acceptance or denial.

RENTAL LISTINGS — Spokane Housing Authority will continue to do listings of any of your properties available for rent. Another resource to list your properties is through onestophousing.org (see ad on back page). This web sight www.onestophousing.org allows you to enter detailed descriptions of your available properties. Upload photos, rental form, and more. Currently, we still encourage you to continue listing with Spokane Housing Authority to also make available to those with out internet access.



SPECIAL INSPECTIONS — We are in the process of streamlining the procedures for a Special Inspection Request by either the Property Owner or Tenant. To keep as much consistency with this procedure we request that you submit your request to Fred Harvey at fharvey@spokanehousing.org or David Scott at dscott@spokanehousing.org. The criteria for a special inspection can be obtained by e-mailing Fred or David.

Thank you for your support!
NEWHS HQS Staff

MARK YOUR CALENDAR...

LANDLORD ADVISORY GROUP MEETING



**August 8th
Noon-1pm**

Northeast Washington Housing Solutions
55 W. Mission, Conference Room

This is a brown bag meeting..... ***Don't forget your lunch!!!***

All landlords are welcome!

Program and agency questions, and/or suggestions will be discussed.



AFFORDABLE | ACCESSIBLE | AVAILABLE
onestophousing.org



Landlords and Property Managers: Use this site to list your Spokane County available rental properties FREE of charge. It is easy and user friendly! OneStopHousing offers a central location where tenants come to you! You can enter detailed descriptions of your available properties in a fast and convenient way. Upload photos, rental forms, and more.



Do it now! Log on to www.onestophousing.org.



For additional information contact onestophousing@webband.com.



Use our listing services to advertise your available units.

You can list your units in the following way:

- ◆ **NEWSH Website**
www.spokanehousing.org/landlords/ and click on "Property Owner Unit Listing Form"
- ◆ **E-mail:** mcanton@spokanehousing.org
- ◆ **Call Melynn at (509)252-7103**

